

**COMMON COUNCIL
MEETING MINUTES
MONDAY, APRIL 18, 2016 – 6:00 P.M.
COUNCIL CHAMBERS/CITY HALL/ONE CIVIC SQUARE**

MEMBERS PRESENT

Council President Ronald E. Carter, Council Members Sue Finkam, Laura D. Campbell, H. Bruce Kimball, Kevin D. Rider, Jeff Worrell, Carol Schleif Clerk-Treasurer Christine S. Pauley and Deputy Clerk Jacob Quinn.

Councilor President Carter called the meeting to order at 6:00 p.m.

INVOCATION

Pastor Jerry Zehr, Carmel Christian Church, pronounced the Invocation

Councilor Campbell led the Pledge of Allegiance.

RECOGNITION OF CITY EMPLOYEES AND OUTSTANDING CITIZENS

There were none.

APPROVAL OF MINUTES

Councilor Rider made a motion to approve minutes from the March 21, 2016 Regular Meeting. Councilor Finkam seconded. There was no Council discussion. Council President Carter called for the vote. Minutes were approved 6-0 (Councilor Schleif abstained).

Councilor Schleif made a motion to approve minutes from the April 11, 2016 Special Meeting. Councilor Rider seconded. There was no Council discussion. Council President Carter called for the vote. Minutes were approved 6-0 (Council President Carter abstained).

RECOGNITION OF PERSONS WHO WISH TO ADDRESS THE COUNCIL

There were none.

COUNCIL, MAYORAL AND CLERK-TREASURER COMMENTS/OBSERVATIONS

Councilor Worrell spoke about the marathon in the City of Carmel.

Councilor Schleif spoke about façade grants available in the City of Carmel via the Carmel Historic Preservation Commission. Councilor Schleif also mentioned that the Commission passed a resolution

regarding the Haines House to reach out to Fritz Herget at Arsee Engineering to determine if the Haines House is structurally capable of moving.

Councilor Finkam announced that she would be holding neighborhood meetings to discuss road construction April 20th at 5:30 p.m. and 7 p.m. at the Brookshire Gold Club.

Clerk-Treasurer Pauley thanked the legislature for passing HB 1017 which will allow the City of Carmel to utilize the Current in Carmel for advertising notices. Additionally, the City will be starting a financial wellness program featuring speakers. Clerk-treasurer Pauley gave an update that Standard and Poor's gave the City of Carmel a AA+ rating for selling bonds.

Council President Carter thanked the Clerk-Treasurer's office for providing monthly financial report.

ACTION ON MAYORAL VETOES

There were none.

CLAIMS

Councilor Schleif made a motion to approve claims in the amount of \$481,399.99. Councilor Finkam seconded. There was no Council discussion. Council President Carter called for the vote. Claims were approved 7-0.

Councilor Finkam made a motion to acknowledge wire transfers in the amount of \$1,204,315.27. Councilor Rider seconded.

COMMITTEE REPORTS

Councilor Finkam announced that the Finance, Utilities and Rules Committee had not met.

Council Rider announced that the Land Use and Special Studies Committee had not met.

OTHER REPORTS

Carmel Redevelopment Commission had a monthly report in the packet.

Justin Moffett gave a quarterly report for the Carmel Historic Preservation Commission

Corrie Meyer gave the bi-annual Redevelopment Authority report.

OLD BUSINESS

PUBLIC HEARINGS

Councilor President Carter announced the **First Reading of Ordinance D-2284-16**; An Ordinance of the Common Council of the City of Carmel, Indiana, Authorizing and Approving an Additional Appropriation of Funds From the General Fund to Council Fund #1401. **TABLED.** Councilor Finkam made a motion to lift this item from the table. Councilor Rider seconded. Councilor Finkam introduced

the item to the Council. Council President Carter opened the public hearing at 6:18 p.m. Seeing no one who wished to address the Council, Council President Carter closed the public hearing at 6:19 p.m. Councilor Rider made a motion to suspend the rules in order to act on the item tonight. Councilor Schleif seconded. There was no Council discussion. Council President Carter called for a vote. The motion passed 7-0. Councilor Rider made a motion to approve ordinance D-2284-16. Councilor Finkam seconded. There was no Council discussion. Council President Carter called for the vote. **Ordinance D-2284-16** was approved 7-0.

Councilor President Carter announced **Resolution CC-03-21-16-03**; A Preliminary Resolution Designating an Economic Revitalization Area for Blue Horseshoe Solutions, Inc., and Establishing a Public Hearing. Councilor Finkam made a motion to introduce. Councilor Rider seconded. Councilor Finkam deferred to Chad Sweeney, Ginovus, to present the item to the Council. Council President Carter opened the public hearing at 6:22 p.m. Seeing no one who wished to address the Council, Council President Carter closed the public hearing at 6:23 p.m. There was brief Council discussion. There was no action needed for this resolution.

NEW BUSINESS

Councilor President Carter announced the **First Reading of Ordinance D-2286-16**; An Ordinance of the Common Council of the City of Carmel, Indiana, Establishing a Policy on Materiality and Process for Reporting Material Variances. Councilor Finkam made a motion to introduce. Councilor Rider seconded. Councilor Finkam introduced the item to Council. Clerk-Treasurer Pauley addressed the Council regarding the need for the ordinance. There was brief Council discussion. Councilor Finkam made a motion to suspend the rules in order to act on the item tonight. Councilor Worrell seconded. There was brief Council discussion. Council President Carter called for a vote. The motion passed 7-0. Councilor Finkam made a motion to approve ordinance D-2286-16. Councilor Schleif seconded. There was no Council discussion. Council President Carter called for the vote. **Ordinance D-2286-16** was approved 7-0.

Councilor President Carter announced the **First Reading of Ordinance D-2287-16**; An Ordinance of the Common Council of the City of Carmel, Indiana, Establishing United Fidelity Bank as the Financial Institution for Public Monies of the City. Councilor Finkam made a motion to introduce. Councilor Schleif seconded. Councilor Finkam deferred to Clerk-Treasurer Pauley to introduce this item to Council. Council President Carter addressed the Council regarding the \$150,000 per-year this ordinance would warrant. There was brief Council discussion. Councilor Finkam made a motion to suspend the rules in order to act on the item tonight. Councilor Schleif seconded. There was no Council discussion. Council President Carter called for a vote. The motion passed 7-0. Councilor Finkam made a motion to approve ordinance D-2287-16. Councilor Schleif seconded. There was no Council discussion. Council President Carter called for the vote. **Ordinance D-2287-16** was approved 7-0.

Councilor President Carter announced **Resolution CC-04-18-16-01**; A Resolution of the Common Council of the City of Carmel, Indiana, to Support May as Bike Month. Councilor Kimball made a motion to introduce. Councilor Schleif seconded. Councilor Kimball introduced the resolution to the Council. Councilor Rider made a motion to approve ordinance Resolution CC-04-18-16-01. Councilor Schleif seconded. There was no Council discussion. Council President Carter called for the vote. **Resolution CC-04-18-16-01** was adopted 7-0.

Councilor President Carter announced **Resolution CC-04-18-16-02**; A Confirmatory Resolution Designating an Economic Revitalization Area for Blue Horseshoe Solutions, Inc., and Approving Deductions for Personal Property. Councilor Finkam made a motion to introduce. Councilor Rider seconded. Councilor Finkam introduced the item to Council. Councilor Finkam made a motion to approve Resolution CC-04-18-16-02. Councilor Rider seconded. There was no Council discussion. Council President Carter called for the vote. **Resolution CC-04-18-16-02** was adopted 7-0.

OTHER BUSINESS

ANNOUNCEMENTS

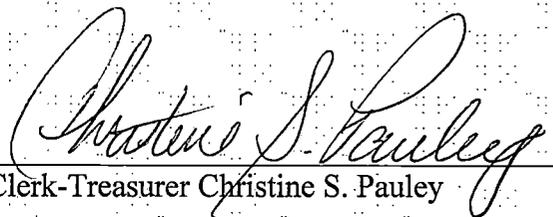
There were none

EXECUTION OF DOCUMENT

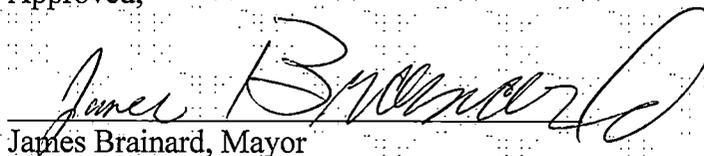
ADJOURNMENT

Council President Carter adjourned the meeting at 6:48 p.m.

Respectfully submitted,


Clerk-Treasurer Christine S. Pauley

Approved,


James Brainard, Mayor

ATTEST:


Christine S. Pauley, Clerk-Treasurer

04/18/16 CC Meeting Minutes

Carmel Redevelopment Commission

STRATEGIC HIGHLIGHTS

- CRC held a Special Meeting on March 23 to conduct a Public Hearing and Approve the Midtown Bonds Lease Agreement. No comments were received. One approval remains.
- The CRC opened bids for the Sophia Square FF&E Package. One bid was received from Smock Fansler for \$485,000.
- The CRC reinstated the Arts & Design District exterior improvements program. A policy is to be written by staff for exterior improvements on buildings within the Arts & Design District, not to exceed \$7,000.
- CRC Commissioners were appointed to committees.
- A Technical Review Committee was created to facilitate a Design Build Process for the completion of Sophia Square Plaza. A joint RFQ/RFP is on the CRC's website.
- CRC approved a contract with Gehl Studios to complete a concept design for the Urban Section of the Monon Trail.
- Wilhelm's Design Build contract was approved.

The following highlights represent unrestricted funds available to the CRC to work its mission. Total savings at month-end were \$6,195,500. Savings are considered restricted and are in addition to the ending balance noted below.

February Beginning Balance	\$ 1,585,825
February Revenues	\$ 248,581
February Expenditures	\$ 17,818
February Ending Balance	\$ 1,816,899

RECORD TRANSFERS

- Original records transferred to and/or documents shared with CT office for record-keeping:

DATE	DOCUMENT	METHOD
	N/A	

LOOKING AHEAD

- Anderson Birkla and the CRC will work towards closing on the Party Time property this winter.
- Midtown development negotiations are underway. Final approvals are anticipated late spring.

FINANCIAL STATEMENT

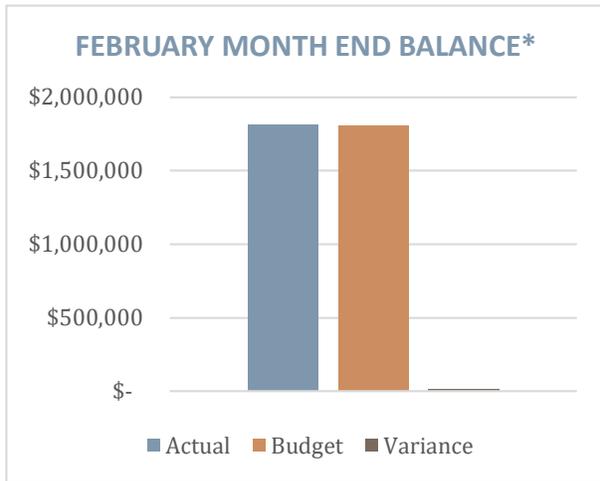
Financial Statement

FEBRUARY MONTH-END FINANCIAL BALANCE

Ending Balance without Restricted Funds *	\$ 1,816,899
Ending Balance with Restricted Funds	\$ 8,012,399

SUMMARY OF CASH

For the Month Ending February, 2016



DESCRIPTION	ACTUAL	MONTHLY PROJECTION	VARIANCE
Cash Balance 2/1/16			
1101 Cash	\$1,586,135.77	\$1,586,135.77	\$-
1110 TIF	-	-	-
Total Cash	\$1,586,135.77	\$1,586,135.77	\$-
Receipts			
1101 Cash	\$248,581.18	\$237,383.14	\$11,198.04
1110 TIF	-	-	-
Developer Payments	-	-	-
Transfer to SRF	-	-	-
Total Receipts	\$248,581.18	\$237,383.14	\$11,198.04
Disbursements			
1101 Cash	\$17,817.79	\$20,506.65	\$2,688.86
1110 TIF	-	-	-
Total Disbursements	\$17,817.79	\$20,506.65	\$2,688.86
1101 Cash	\$1,816,899.16	\$1,803,012.26	\$13,886.90
1110 TIF	-	-	-
Cash Balance 2/29/16	\$1,816,899.16	\$1,803,012.26	\$13,886.90
Total Usable Funds	\$1,816,899.16	\$1,803,012.26	\$13,886.90

FINANCIAL STATEMENT

FUND BALANCES AND OUTSTANDING RECEIVABLES

As of month-end February, 2016

RESTRICTED FUNDS

Energy Center Reserve	\$502,752
Civic Rent Reserve	803,322
Supplemental Reserve Fund	4,889,788
Sub-total:	<u>6,195,863</u>

Unrestricted Funds

TIF	0
Non TIF	1,816,536
Sub-total:	<u>1,816,536</u>
Total Funds	<u>\$8,012,399</u>

Outstanding Receivables

Reimbursement of Project Blue invoices (1)	15,643
Civic Rent	<u>250,000</u>
Total Outstanding Receivables	<u>\$265,643</u>

(1) Amounts due are the professional service invoices paid to date by the CRC in regards to the potential Project Blue development as per the reimbursement agreement with 4148 96th Street LLC.

STATEMENT OF CHANGES IN EQUITY

MONTH END: FEBRUARY 2016

DESCRIPTION	REVENUE	EXPENSES
Total Receipts (TIF)	\$-	
Total Receipts (Non-TIF):*	\$248,581	
Expenditures (TIF)		\$-
Expenditures (Non-TIF)		\$17,818

FINANCIAL UPDATE

Financial Update

TIF REVENUE AND DEBT

Projected 2016 TIF revenue available for CRC use and reserve transfers is \$20,905,825.

Up to \$1,400,000 will be transferred to reserves in 2016.

Bond debt payments will be made in June/July and December of 2016. Below is payment information;

<u>MONTH</u>	<u>ESTIMATED PAYMENT</u>
June/July 2016	\$9,740,469
December 2016	\$9,742,598

PROJECT UPDATES

Project Updates

CITY CENTER

Developer Partner: Pedcor Companies

Allocation Area: City Center

Use: Mixed-Use

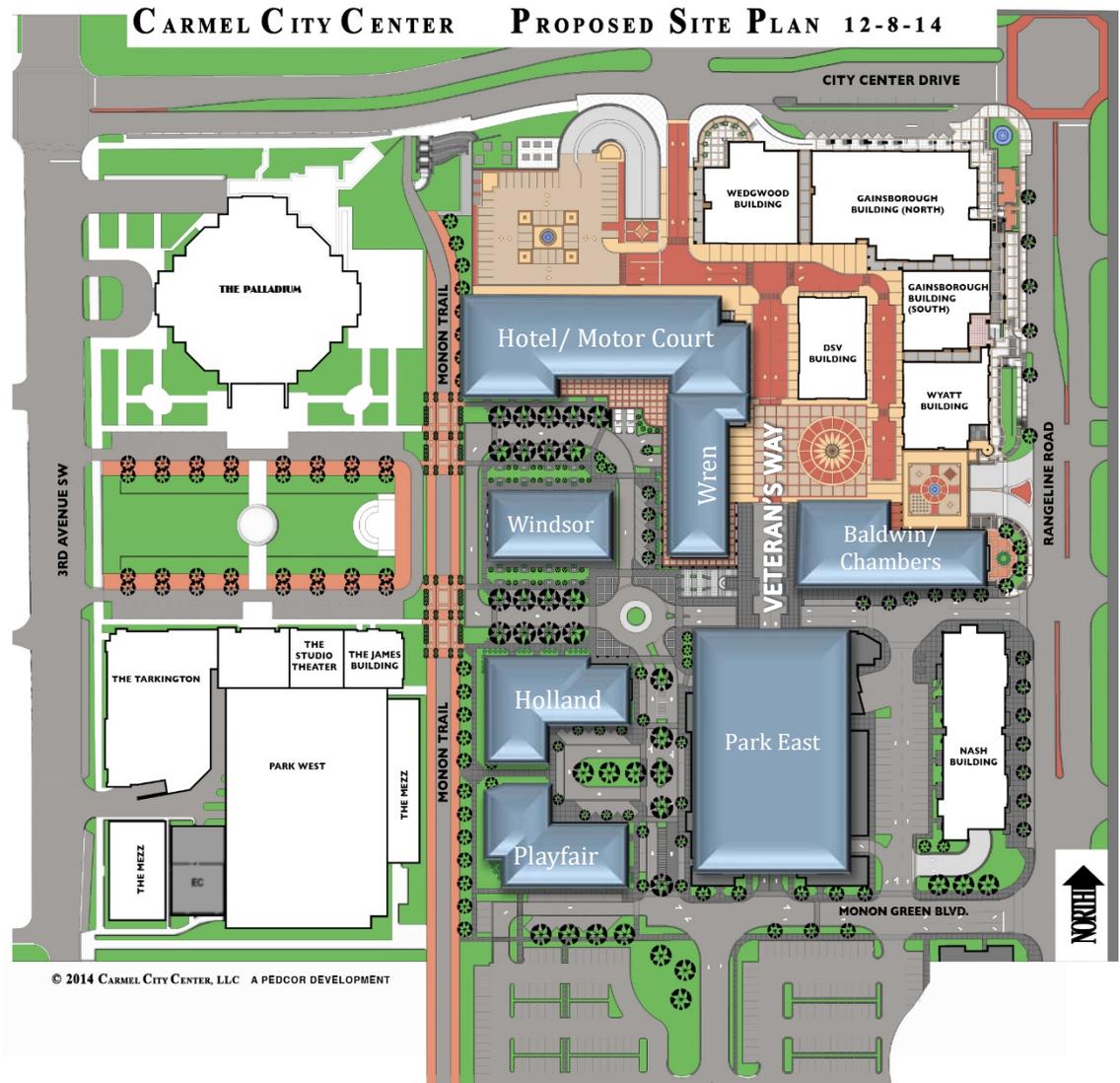


Figure 1 City Center Master Plan, provided by Pedcor City Center Development Company

PROJECT UPDATES

1) Project Status – (changes noted below.)

City Center site improvement (Phase 1) construction drawings are out to bid. Bids are due April 7, 2016.

PROJECT	USE	PROJECT DATES	DESIGN RENDERINGS PROVIDED BY PEDCOR
Garage Park East	<p>A four-story parking structure with no less than 620 parking spaces, which will include up to approximately 28,000 square feet of commercial retail/office space.</p> <p>Wilhelm was selected as the design-build contractor. This garage will have 5 decks, incl. ground level, which provides ample parking on campus. Construction to start in May.</p>	<p>Design/Build 2015-2016</p> <p>Completion Q1/2 2017</p>	
Baldwin/Chambers	<p>A four story building, of approximately 64,000 square feet, which will include luxury apartments and commercial retail/office space. Pedcor is currently working with four commercial businesses who will occupy approximately 14,000 sf of the commercial space.</p> <p>Construction drawings are 99% complete.</p>	<p>Start: Spring 2015</p> <p>Completion Q4 2017</p>	
Holland	<p>A five story building, of approximately 63,000 square feet, which will include luxury apartments and commercial retail/office space.</p> <p>Design Development is complete.</p>	<p>Start: Fall 2015</p> <p>Completion Q4 2017</p>	
Playfair	<p>A five story building, of approximately 63,000 square feet, which will include luxury apartments and commercial retail/office space.</p> <p>Design Development is complete.</p>	<p>Start: Fall 2015</p> <p>Completion Q4 2017</p>	
Garage Retail	<p>See Garage East note above.</p> <p>Design has not started.</p>	<p>Start: Fall 2015</p> <p>Completion Q4 2017</p>	
Pedcor Office 5	<p>A two story building, of approximately 20,000 square feet, which will include office space.</p> <p>Design Development is underway.</p>	<p>Start: Fall 2015</p> <p>Completion Q4 2017</p>	

PROJECT UPDATES

Kent	A three story building, of approximately 111,000 square feet of luxury apartments. Schematic Design is underway.	Start: Fall 2015 Completion Q4 2017	
Wren	A seven story building, of approximately 88,000 square feet, which will include luxury apartments and commercial office/retail space. Design has not started.	Start: Fall 2016 Completion Q4 2018	
Windsor	A four story building, of approximately 64,000 square feet, which will include luxury apartments and commercial office/retail space.	Start: Fall 2017 Completion Q4 2019	Design has not started.
Eastern Motor Court Site	A building, of approximately 76,000 to 91,000 square feet, which will include luxury apartments and commercial office/retail space designed so that in the future it could be in whole, or in part, converted to hotel rooms and/or hotel amenities.	Start: Fall 2017 Completion Q4 2019	Design has not started.
Hotel	A four story hotel, of approximately 44,000 square feet, which will include parking.	Start: TBD	Design has not started.

2) Council and/or CRC Action Items

ACTION ITEM	CITY COUNCIL	CRC
Open Site Package 1 Bids		April 7, 2016
Approve Site Package 1 Bids		April 20, 2016

3) CRC Commitments

An overview of commitments have been uploaded to the CRC website.

Most significantly, the CRC commits to publicly bid a four-story parking garage with not less than 620 parking spaces. The CRC also commits to coordinate any significant site plan changes requested by Pedcor with City Council.

PROJECT UPDATES

SOPHIA SQUARE PUBLIC PLAZA

- 1) Developer Partner(s): Carmel Lofts/ Keystone
- 2) Project Summary: Create a multi-purpose civic plaza serving residents and merchants of Sophia Square, City of Carmel festival goers, visitors of the Arts and Design District, and individuals/organizations that would reserve the space for special events.
Total project budget: unconfirmed

The Sophia Square Technical Review Committee has issued a joint RFQ/RFP for Design-Builder. The document is posted on the CRC website.

- 3) Anticipated Project Schedule

Design	2015
Design-Build	April, 2016
Construction	2016

- 4) Design Consultant: Context Landscape Architecture
- 5) Construction Milestones: Construction will be complete by June 23, 2016.
- 6) Council and/or CRC Action Items

ACTION ITEM	CITY COUNCIL	CRC
Approve FFE Package		4/7/2016
Receive Responses to Joint RFQ/RFP for Design Build		4/19/2016

PALLADIUM LANDSCAPING

- 1) Project Summary: In 2011, the CRC purchased limestone for the Palladium site with the intent to complete the landscape package. The project will include the installation of the existing limestone, site work, and landscape/lighting/irrigation on the south and west sides of the Palladium. Shiel Sexton is providing construction management for this project under an existing contract.
- 2) Total Project Budget: \$1,631,200

Engineering Contract	\$23,200
Construction Contract with JBM Construction	\$1,608,000

- 3) Anticipated Project Schedule

Design	Complete
Construction Complete	2016

- 4) Construction Milestones :

PROJECT UPDATES

- Contractors are back on site after the winter.
- A final completion date has not been set.

5) Council and/or CRC Action Items

ACTION ITEM	CITY COUNCIL	CRC
Approve Alternate 1- which includes installing all limestone		3/16/16. Approved

PROSCENIUM

- 1) Developer Partner(s): Anderson Birkla
- 2) Economic Development Area: 126th Street
- 3) Project Summary: Mixed-use development, multiple buildings.
Total project budget: unknown



4) Anticipated Project Schedule

Design/Construction start	2016
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- 5) Construction Milestones : n/a
- 6) Council and/or CRC Action Items

ACTION ITEM	CITY COUNCIL	CRC
Property Closing		

7) CRC Commitments

No commitments by the CRC have been made.

The City will be relocating and burying Duke Energy's transmission line and completing road improvements adjacent to the development.

PROJECT UPDATES

MIDTOWN EAST

- 1) Developer Partner(s): Old Town Development / Ambrose/ JC Hart
- 2) Economic Development Area: Old Town
- 3) Project Summary: Mixed-use development, multiple buildings.
 Total project budget: \$70,000,000
 Secured Tenants: Allied Solutions

4) Anticipated Project Schedule

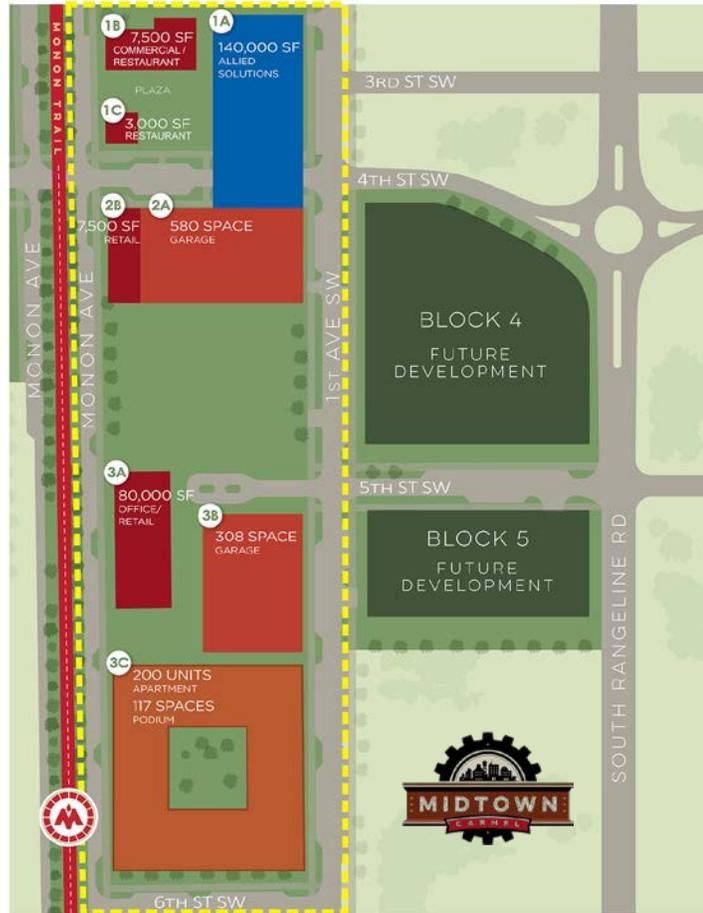
TIF Request	2016
Design/ Construction Start	Late 2015/2016

- 5) Construction Milestones : n/a
- 6) CRC Commitments

Commitments are in negotiation at this time. Project Agreement are nearly complete.

The City will be relocating and burying Duke Energy's transmission line, completing road, and Monon improvements.

7) Council and/or CRC Action Items



ACTION ITEM	CITY COUNCIL	CRC
Confirmatory Resolution		Forthcoming.
Master Project Agreement Execution		Forthcoming.
First Phase Project Agreement		Forthcoming.

Respectfully submitted,

Corrie Meyer, AICP, RLA

Director

Carmel Redevelopment Commission/Department

April 8, 2016

Prepared for David Bowers and Jeff Worrell

-End Report-

CARMEL HISTORIC PRESERVATION COMMISSION
QUARTERLY REPORT TO CARMEL CITY COUNCIL
APRIL 2016

JANUARY 2016 – APRIL 2016

The Carmel Historic Preservation Commission announced a pilot façade grant program in this period. The Commission developed program rules and an application for the façade grant program. The pilot façade grant program is limited to \$5,000 in its first year, allowing the Commission the opportunity to make small grant awards while refining the façade grant process for the future.

The Commission submitted its Certified Local Government application to the State Historic Preservation Office. The review of the application was positive and upon submission of a few additional items, the application will be submitted for the National Park Service for review and approval.

The Commission is exploring ways to publicize the work and programs of the Commission. For Preservation Month in May, the Commission will partner with the Carmel Clay Historical Society to stage a walking tour of Old Town Carmel. The walking tour will be held on Sunday, May 22nd at 1pm.

The Commission members, advisors, and staff are lending their expertise in exploring the relocation of the Haines House. The Commission welcomes the opportunity to lend their expertise in historic architecture to the City and its citizens.

Respectfully submitted,
Mark Dollase, Carmel Historic Preservation Commission Administrator